

Invoice

No:

56167

316 NORTH MAIN STREET • CORSICANA, TEXAS 75110-4626 • PHONE 903-872-5922 • FAX 903-872-7721 www.greenworxprinting.com • email: mail@greenworxprinting.com

Date:

12/15/21

Will Thompson Navarro County Courthouse-Attn:Auditors Office 300 W. 3rd Ave. Corsicana TX 75110 RECEIVED

Customer P.O. #

JAN 0 4 2022

NAVARRO COUNTY AUDITOR'S OFFICE

Quantity -	Description 2 st	TOKS OFFICE	'Amount
500	Business Cards DA's Office - Jacob R. Shaw. 80# White Raglan with raised black text and raised gold seal, included the search of the search o	des shipping	\$ 93.38
credit - otherw deposit amount discretion. All	Beth at 20 Days with pre-approved ise terms are C.O.D. with intrequired at our sole transactions are subject to erms and conditions. Thank usiness!	Customer Discount SUBTOTAL TAX SHIPPING DEPOSITS TOTAL AMOUNT DUE	-\$ 11.92 \$ 81.46 \$ 0.00 \$ 0.00 \$ 81.46 \$ 81.46

RECEIVED



JAN 0 4 2022

NAVARRO COUNTY AUDITOR'S OFFICE

NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3[™] Ave, Suite 6 Corsicana, Texas 75110 e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant, Kaye Martin, Assistant Lisa Clay, Assistant Patty Wells, Assistant Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

INTEROFFICE MEMO

Signa	ature Date
that th	repartment Head or Elected or Appointed Official must sign this form confirming notification the Navarro County Purchasing Policy was not followed on this purchase.
Additio	onal explanation:
	e provide the additional documentation or explanation necessary to process this payment request. otice must remain attached to the payment request.
	Other
0	Payment Request inconsistent with County Policy
	Insufficient budget
	Budget Account Number (Line Item) is missing – Acct #
	Signature or date not present
	Insufficient documentation to process payment
٥	Vendor on purchase order does not match invoice
0	Amount billed does not match the purchase order
_	Purchase order number is inconsistent with invoice
X	Item incurred before purchase order issued
he att	ached item is being returned for the following reasons:

Invoice

Page 1 of 1

HAYDAY, INC. dba COPY CENTER 117 SOUTH BEATON CORSICANA, TX 75110 Ph: (903) 872-6657 Fax: (903) 874-2684

JAN 0 4 2022

BIII To: NAVARRO COUNTY 300 W 3RD ST CORSICANA, TX 75110 NAVARRO COUNTY AUDITOR'S OFFICE Invoice Number: 0166907-001 Invoice Date: 12/17/21 **Customer PO:** 314702 Account Number: 11585-0 Salesperson: 00

Ship To: 11585-012 NAVARRO COUNTY 300 W. 3RD CORSICANA, TX 75110

Buyer Phone: (903) 654-3045 Fax: (903) 654-3097 Route/Seq: D/3

Line	Item Number	Description	UOM	Qty	Price	Total
1	NAMEPLAT2X10	ENGRAVED NAMEPLATE 2X10	EA	1	32.770	32.77

Order Notes:

Name Plate for Jacob R. Shaw

YOU CAN NOW ORDER BY EMAIL AT COPYCENTERSUPPLIES@YAHOO.COM

Subtotal Shipping Sales Tax 32.77 0.00 . 0.00

Invoice Total: Amount Due:

32.77

Payment Due Date:

32.77 01/16/22

Net 30 days from Invoice Date

Received By:

Date:

Carrier:OUR TRUCK

FOB Point: YOUR OFFICE

Source: bookkeeping

Order Taker: bookkeeping

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Additio	nal explanation:
	· · · · · · · · · · · · · · · · · · ·
	epartment Head or Elected or Appointed Official must sign this form confirming notification
tnat.th	e Navarro County Purchasing Policy was not followed on this purchase.
Signal	Ure Date
Revise	d 06/24/19